



ASANSOL MUNICIPAL CORPORATION

Dr. G. R. Mitra Sarani, Asansol, Paschim Bardhaman, West Bengal

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Head office : 0341 230 2219 / 9476

Ref. No. NUHM/AMC/3647

Date : 03/07/2025

HONORARY HEALTH WORKERS **HONORARY ENGAGEMENT NOTICE**

Application are invited from the eligible women candidates (married/divorced/widow) who must be a resident of Asansol Municipal Corporation to fill up the vacancies of the post of Honorary Health Workers (HHWs) as per terms and conditions stated below:

- Name of the Post –Honorary health worker(HHW)
- Name of vacancy- 30 Nos (Asansol Zone: 25 & Kulti Zone: 5).
- The candidate should be a Citizen of India and must be a permanent resident of of the particular zone(Asansol/Kulti) in order to qualify for the respective zones . The list of wards under Asansol Municipal Corporation of Asansol and Kulti Zone respectively eligible to apply are annexed . (Annexure I)
- **HHW will be recruited considering the Ward as a unit.**
- The posts are purely voluntary & honorary
- Selected Candidates will not be considered as Govt. employee.
- Monthly honorarium of the HHW will be Rs. 5,250 (Rupees Five thousand Two hundred Fifty only) per month.
- The HHW Shall be engaged on contract initially for a period of 1 (one) year from the date of joining of each HHW and shall be extended further on the basis of satisfactory performance and as per instructions of the UD & MA Department.
- The candidates will have to apply online in the website of Asansol Municipal Corporation (<https://amc.wb.gov.in>)
- Candidate must submit her application in the online mode on the website of Asansol Municipal Corporation within the scheduled date and time .
- **It must be noted that no other mode of application will be accepted.**
- **Offline application and applications through by hand /by post/ courier will not be accepted and treated as cancelled.**
- **No TA/DA will be allowed to attend the interview.**

Mandatory conditions :-

Sl No.	Criteria	Description
1	Age limit Qualification	<ol style="list-style-type: none">1. The candidate must be in the Age Limit of 30-40 years on 1st day of the calendar year i.e . as on 01.01.2025.2. In case of SC/ ST/ OBC (A/B) candidates, the lower age limit may be relaxed to 22 years. As such candidates belonging to SC/ ST/ OBC (A/B) may apply whose age is between 22 - 40 years. Copy of SC/ST/OBCA/OBC B to be uploaded with application form for all such cases . Incase of non submission of documents the age criteria shall be evaluated as 30-40 years on 1st day of the calendar year i.e . as on 01.01.2025.3. Birth certificate /Admit Card of Madhyamik or equivalent Class X Pass Certificate from a recognized board will be accepted as Age Proof of the candidate. copy of the same is to be uploaded along with the application form
2	Educational Qualification	<ol style="list-style-type: none">1. Minimum Madhyamik pass or equivalent examination. Candidates having higher qualification are also eligible. However, in case of candidates possessing higher qualification, only marks obtained in Madhyamik or equivalent examination will be considered .For calculation of the marks obtained in the Secondary Examination (Madhyamik or equivalent), the aggregate is to be considered (excluding the marks obtained in the additional paper).2. Copy of the Marksheet is to be uploaded along with the application form
3	Residence Qualification	<p>HHW will be recruited considering the Ward as a unit .The candidate applying for HHW must be a permanent resident of of the particular zone(Asansol/Kulti) in order to qualify for the respective zones . The list of wards under Asansol Municipal Corporation of Asansol and Kulti Zone respectively eligible to apply are annexed . Applicants who are Permanent residents of the respective Zone can apply only for the vacant posts declared in the respective Zone.</p> <p>As proof of residence, Voter ID Card (EPIC)/Ration Card/Aadhar Card and residential certificate issued by the concerned Hon'ble MP/ / MLA/ Mayor/Chairman Municipal Corporation/ Councillor/ SDO will have to be uploaded .</p>
4	Other document	Candidates also upload copy of Marriage Certificate /Voter Card/ration Card/ Aadhar Card mentioning the husband name for married candidates, Death Certificate of husband for widows and order of Hon'ble court order for divorce, if any for divorcees.

8/10/25

5	Procedure for Selection	<ol style="list-style-type: none"> 1. Eligible candidates to be called for interview maximum in the ratio 1:10 for every vacancy of HHW based on the marks obtained in the Madhyamik or equivalent examination. 2. Marks obtained by the candidate in the Madhyamik or equivalent examination (90% weightage) . 3. Score in the interview (10% weightage) 4. Final merit list should be prepared based on marks obtained by the candidate in the Madhyamik or equivalent examination and score secured in the interview taken together.
6	Workplace	An applicant, if selected will have to join as HHW in the ward assigned to her in Asansol/Kulti Zone
7	Training	Job training for all selected candidates is compulsory and candidate have to take training which might be held anywhere within the state of West Bengal.
8	Age of Termination / Retirement	A HHW , on attaining 65 yrs of age will be terminated from this voluntary / honorary service compulsarily.

Instructions and time schedule regarding submission of application:-

1. All applications must be submitted online on the website of Asansol municipal corporation by registering on the link provided for HHW recruitment 2025. <https://amc.wb.gov.in/>
2. Application form must be uploaded along with the photocopies of qualification and other documents as stated above in mandatory conditions . Non uploading of any of the documents shall lead to rejection of the candidates application form .

1. Starting Date for online submission of applications	4th July 2025 , 10 am
2. Last date of submission of application	26th July 2025 , 5pm
3. Interview	To be tentatively held in August 2025.

No application can be uploaded after the last date & time as mentioned above .

xii) For the eligible candidates for interview shall be displayed on website/notice board the schedule of which will be notified in due course.

CHECK LIST OF DOCUMENTS FOR APPEARING AT THE INTERVIEW EXAMINATION :-

Check List :-

Candidates will have to produce the original of all the documents submitted by them as stated in the mandatory criteria . All certificates viz. Age proof Qualification, Educational Qualification, Residential Proof , SC/ ST/ OBC-A/ OBC-B/ as applicable , Marriage/divorce/death certificate in original, for verification before appearing at the Viva Voce examination and will have to submit one set of copy of each certificate.

IMPORTANT NOTE :

- 1) Candidates are compulsarily to apply by submitting in time without waiting for the last date for submission of Applications. Candidates are requested to keep checking the noticeboard/website regularly for further updates and instructions regarding the Recruitment Process
- 2) If it is detected at any stage of selection process or even after selection that the candidate has submitted false / wrong information regarding her age, caste, educational qualification, residential address etc., or any other document her candidature will be summarily rejected without furnishing any reason thereof. The decision of the authority shall be final.
- 3) If it is detected that the candidate has resorted to unfair practices in any form , the candidature will be rejected outright.
- 4) The authority reserves the right to take the ultimate decision regarding the recruitment procedure. The authority also reserves the right to cancel the candidature of an applicant at any stage of recruitment process.
- 5) One candidate can submit only one application along with necessary documents. Multiple applications will be summarily rejected.

The entire selection procedure shall be executed as per relevant govt. orders. No. of Vacancies are subject to change in the event of any exigency.


Member Secretary 03.07.2025
Asansol Municipal Corporation

Memo. No. NUHM / AMC / 3647 / 1 (11)

Date: 03/07/2025

Copy forwarded for information with a request for wide circulation to :-

1. The Director , SUDA West Bengal.
2. The District Magistrate, Paschim Bardhaman .
3. The Commissioner Asansol Municipal Corporation, Paschim Bardhaman
4. The Additional Sp(HQ) , ADPC
5. The Sub-Divisional Officer, Asansol Sadar , Paschim Bardhaman.
6. The CMOH, Paschim Bardhaman.
7. The DIO-NIC, Paschim Bardhaman with a request to Publish the notice in the District website.

8. The DICO, Paschim Bardhaman.
9. The DI of School, Paschim Bardhaman
10. The Postmaster, Asansol Post Office.
11. Office Notice Board.


Member Secretary 03.07.2025
Asansol Municipal Corporation

Memo. No. NUHM/AMC/3647/2(3)

Date : 03/07/2025

Copy forwarded for kind information to :-

1. The Mayor , Asansol Municipal Corporation
2. The Chairman, Asansol Municipal Corporation, Paschim Bardhaman
3. The Borough Chairman, All Bourough, AMC


Member Secretary 03.07.2025
Asansol Municipal Corporation